

DISTRICT EDUCATION OFFICE,

DISTRICT EDUCATION OFFICE, NUAPADA

No. 9343 Date 28-12-2021

**SHORT QUOTATION CALL NOTICE
DOCUMENTATION OF TRANSFORMING SCHOOL**

Short quotations are here by invited from intending Firms/ Agency having valid GST certificate and PAN card, for documentation of 57 nos of transforming High schools in 03 stages i.e before execution, during execution and post execution of work. The firm/agency having past experience in similar work will be given priority. The documents on term and conditions available in the office of the undersigned (on working days from 10.00 AM to 5.00 PM) and in official website of Nuapada district i.e www.nuapada.nic.in. The documents will be available from 28.12.2021 to 07.01.2022 and last date for submission of quotations is 08.01.2022 up to 5.00 PM through speed post/registered post and in quotation drop box available in District Education office. Quotations received through other mode and after due date will not be accepted. The committee for the purpose reserves the right to accept/reject any or all quotations without assigning any reason thereof.

By order of Collector and Chairperson
Mo School Abhiyan, Nuapada


District Education Officer
Nuapada 28-12-21

Memo No 9344 Date 28-12-2021

Copy to Advertising Manager **The Sakala** for information with a request to publish the notice for one day in small letter and single space. The Bill amount should be as per I & PR rate.


District Education Officer
Nuapada 28/12/21

Memo No 9345 Date 28-12-2021

Copy to DIO, NIC, Nuapada for information and he is requested to upload the Notice in official website of Nuapada District.


District Education Officer
Nuapada 28/12/21

Memo No 9346 Date 28-12-2021

Copy to all BDOS/ All BEOs/ All Tahasildar/ EO, NACs for information and they are requested to publish a copy of this tender call notice in their office notice board wide publicity.


District Education Officer
Nuapada 28-12-21

Memo No 9347 Date 28-12-2021

Copy submitted to Collector and Chairperson, Mo School Abhiyan, Nuapada for kind information.


District Education Officer
Nuapada 28.12.21



DISTRICT EDUCATION OFFICE NUAPADA



Behind Mini Stadium,
AT/PO/PS/Dist- Nuapada- 766105

E-mail: deouapada25@gmail.com

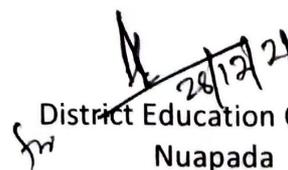
Quotation Documents for Documentation work of Transforming Schools

1. Period of receipt of Quotations : From 28.12.2021 to Dt.08.01.2022
2. Date Time and Venue for opening of the quotations : Date: 10.01.2022 Time : 4.00 PM
Venue: Collector's Conference hall, Collectorate, Nuapada
3. Quotation form cost : Rs.1000/- (Rupees One Thousand) only
(Non-Refundable)
to be submitted with tender application form
4. EMD : Rs. 34000/- (Rupees Thirty Four Thousand) only
(Refundable)
5. Address for Communication : District Education Office, Behind Mini stadium
AT/PO/PS/Dist- Nuapada- 766105

General Term and Conditions

1. **Applying for quotations & quotations Application Cost** : The intending firm/ Agency may apply by obtaining from office of the undersigned or downloading quotation documents from the website www.nuapada.nic.in and apply accordingly with all related documents after reading the terms and conditions and other details carefully. The quotation documents must be submitted along with bank draft for Rs.1000/- (Rupees One Thousand) only as cost of quotation documents which is non refundable. & the Bank draft should be drawn in favour of District Education Officer, Nuapada, payable at Nuapada.
2. **Place and Date of receiving of Quotations** : Quotation shall be received in properly sealed envelope at District Education Office, Nuapada through Speed Post/ Registered Post and in Quotation Drop box available in District Education Office on or before 08-01-2022 by 5.00 P.M.
3. Quotationer should apply in two part quotation system i.e. (1) Technical Quotation (2) Financial Quotation which are to be submitted as per the format prescribed in Quotation documents and in two separate sealed envelope. The envelopes are to be super scribed as "QUOTATION FOR DOCUMENTATION WORK OF TRANSFORMING SCHOOLS". The financial quotation paper shall be opened in respect of those quotationers who will qualify in Technical Quotation.
4. **Specification:** The documentation will be made in three stages i.e pre- intervention, during intervention and post intervention. High resolution Photographs as per Annexure-A, along with a short video of 2 to 5 minutes will be prepared. Separate short video for all 57 schools and one combined video must be submitted in two copies (in two separate pen drive for each school) to the undersigned within 07 days after completion of High School Transformation works. The short video and photographs must be submitted in soft copy with separate pen drive for each school (two copies in two pendrive) and combined video separately for District (two copies in two pendrive).

5. **GST Registration Certificate:** The intending quotationer should submit the photo copy of the GST Registration Certificate and the number, PAN Card with Original Quotation papers.
6. **Sample:** The Quotationer should submit sample of past documentation work done in soft copy during opening of Quotations.
7. The intending Quotationer should submit an Affidavit in non-judicial Stamp paper that the quotationer has not been blacklisted by any Govt. Organization.
8. Price: Rs. 30,000/- plus 18% of GST is the budget available per school for the purpose. Price quoted for documentation work should include all charges such as transportation, GST, Labour Charges and pen drive cost for submission of documentation work.
9. **Performance Security:** The EMD of the successful quotationer shall not be refunded within 30 days after finalization of quotation process. This EMD shall be automatically treated as performance security and this security amount will be refunded after expiry of the warranty period of the documentation work i.e. after one year of the date of submission of documentation. The successful quotationer shall not claim any interest amount for their EMD / Performance Security.
10. **Agreement:** The Selected Quotationer will have to sign an agreement with the undersigned for execution of documentation work within 3 (Three) days from the date of issuance of the work order, failing which L2 quotationer will be considered for the execution of the work. The agreement will be made on non-judicial stamp papers with value not less than Rs.21/- (Rupees Twenty-one) only in total.
11. **Penalty:** If the proposer fails to deliver the work in time he will be imposed a penalty of 0.5% of the order value for the late of each week delay or part thereof subject to maximum of 2 % of value of the late execution of work.
12. The authority reserves the right for finalization of documentary work and any editing work will be made without extra cost. No public disclosure of the documentation should be made by the executants without permission of Collector-cum-Chairperson, Mo School Abhiyan.
13. Data protection and privacy is solely responsibility of the executants till final submission of documentation work and up to expiry of warranty period.
14. The entire documentation work should be done under supervision of Block Education Officer and HM of concerned Transforming School/s.
15. **Payment:** 90% of the billing amount will be paid to the successful quotationer only after submission of satisfactory documentation work. Balance 10% payment will be released after 30 days of release of 90% payment. No advance payment will be given to successful quotationer.
16. **Insolvent:** The authority may at any time terminate the contract by giving written notices to the successful quotationer if the quotationer become bankrupt or other wise insolvent. In this event termination will not pre-judice or affect any right of action or remedy which has accrued or will accure thereafter.
17. The undersigned reserves the right to Cancel / Reject all or any part / Clause of the notice / term and condition without assigning any reason thereof.
18. The undersigned also reserves the right to Cancel / Reject any quotation in whole or in part without assigning any reason thereof.
19. **Jurisdiction:** Any dispute arising in respect of the quotation shall be instituted within the jurisdiction of Nuapada, Odisha only.


District Education Officer
Nuapada

TECHNICAL QUOTATION

QUOTATIONER APPLICATION FORM

1. Name of the Registered Quotationer _____
2. Address _____

3. Contact Number _____
4. PAN Number (Enclose Photo Copy) _____
5. GST Registration Certificate & No. (Encl. Photo Copy) _____
6. Cost of Quotation Paper Details
Bank Draft No. _____ Date _____ Bank _____ Rs. 1000/-
7. EMD Amount Details
Bank Draft No. _____ Date _____ Bank _____ Rs. 34000/-
8. Enclosures
 - (i) Photo Copy of PAN Card
 - (ii) Photo Copy of GST Regd. Certificate
 - (iii) Bank Draft for cost of Quotation paper
 - (iv) Bank Draft for EMD
 - (v) Photo Copy of Firm / Agency Registration Certificate
 - (vi) Affidavit on non-blacklisted at any where

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date:

Seal & Full Signature of the Quotationer

FINANCIAL QUOTATION

1. Name of the Registered Quotationer _____

2. Address _____

3. Contact Number _____

Sl.No	Cost of Documentation work per school including all charges (GST, Transportation, Labour Charges etc.)	Remarks, if any.

Place:

Date:

Seal & Full Signature of the Quotationer