

Proceedings of the Meeting of District Level Selection-cum-Tender Committee for opening of Technical and Financial Bid in response to Tender Notice No. 867 dated 17.03.2021 and Corrigendum Notice No.1033 dated 30.03.2021, for selection of Man Power Service Provider to provide manpower to DRDA and Watersheds Nuapada on outsource basis under MGNREGS.

Date of meeting : 16.04.2021
Venue of meeting : Sadvabana Sabhagruha, Nuapada
Time : 10.30 A.M. - Opening of Technical Bid
03.00 P.M. - Opening of Financial Bid
Participants : 1) Collector-cum-DPC 2) PD DRDA, 3), Addl. PD (Admn.), DRDA 4) Deputy Collector, Establishment 5) Block Development Officer, Nuapada 6) Dist. Audit Officer, LFA Nuapada 7) Dist. Panchayat Officer, Nuapada 8) APD(F) DRDA, 9) MGNREGS Co-ordinator DRDA

The meeting of District Level Selection-cum-Tender Committee for opening of Technical and Financial Bid in response to Tender Notice No. 867 dated 17.03.2021 and Corrigendum Notice no.1033 dated 30.03.2021, for selection of Man Power Service Provider to provide manpower on outsource basis to the office of District Rural Development Agency, Nuapada and the office of PD Watersheds, Nuapada under MGNREGS, was held under the chairmanship of Collector-cum-DPC, Nuapada. Ten no. of participants in respect of the bidders were also present. The attendance sheet of the members present is placed at *Annexure-A*. The details of Bid opening are stated below:

Opening of Technical Bid:

1. Total 11 no.s of tender documents have been received by this office within due date and time i.e., 15.04.2021 05.00 pm.
2. All the above 11 no.s tender documents were opened in presence of the members of the Tender-cum-Selection Committee and representatives of the bidders.
3. The Technical Bids and Financial Bids were separated. All the Financial Bids were kept aside to be opened only after due scrutiny of the Technical Bid along with supporting documents.

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Dr. B. S. Rao
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4. All 11 no.s of Technical Bids were opened one by one. It was found that 11 no.s of document verification sheets were assigned for each bid. They are placed at *Annexure B-1 to B-11*.
5. On scrutiny it was found that i) M/s Famous Security Service, Bhubaneswar have not submitted draft towards Tender paper cost and EMD in respect of DRDA Nuapada, instead submitted the EMD & tender paper cost in respect of Watersheds Nuapada. Hence as per **point no. "10" of Scope of work and general instructions for bidders**, the tender document submitted by the above firm was rejected by the committee.
6. Rest 10 (Ten) no. of Technical Bids were put to Technical evaluation.

Evaluation of Technical Bid:

1. Out of 100 marks assigned for evaluation process, 60 marks have been allotted for evaluation of Technical Bids based upon the eligibility criteria & additional requirements outlined in the tender document.
2. The Technical Evaluation sheet is placed at *Annexure-C*.

Opening of Financial Bid:

1. Financial Bid of 10 (Ten) bidders, who qualified in the evaluation of Technical Bid, were opened one by one.
2. The Financial Bids were then put to Financial Evaluation. The Financial Evaluation was made unit wise i.e., DRDA and Watersheds Nuapada separately.

Evaluation of Financial Bid:

1. Out of 100 marks assigned for evaluation process, 40 marks have been allotted for evaluation of Financial Bid, 20 marks each allotted to DRDA Nuapada and Watersheds Nuapada respectively.
2. The committee decided to approve the minimum service charge for Rs.7.01 (Rupees seven and one paisa) only per person per month. The committee also decided to take into consideration the fractional value of rupee up to

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two decimal points only (not rounded off) while evaluating the financial score.

3. After opening of the Financial Bids, it was found that i) M/s. Allin Security & Intelligence Service has quoted service charge of Rs.7.00 (Rupees seven) per person. Hence as per **point no. "19" of Scope of work and general instructions for bidders**, the financial bid submitted by the above firm was not considered by the committee for evaluation.
4. Similarly ii) M/s. Herald Manpower & Placement Services has quoted service charge of Rs.7.001 per person per month. The service charge quoted was unreasonable and the Tender-cum-Selection committee decided to consider any quoted figure up-to two decimal point only. Hence, the financial bid submitted by the above firm was not considered by the committee for evaluation.
5. The Financial Bid opening sheets are placed at *Annexure-D-1 to D-10*
6. The Financial Evaluation sheet is prepared in two parts - Annexure E-1 & Annexure E-2.

Final Evaluation:

1. Final Evaluation was made by adding marks secured by bidders in Technical evaluation and Financial evaluation 1 & 2.
2. The Final Evaluation sheets are prepared and placed at *Annexure-F*.
3. The Bidder who secured highest marks in the Final Evaluation, is ranked as L-1 and 2nd highest as L-2. M/s. KGNT Consultancy and Manpower Service Provider is the L-1 and M/s. Care Security and Allied Services is the L-2.

Recommendations made:

1. Basing upon the Final Evaluation, it is recommended by the District Level Selection-cum-Tender Committee that being L-1, M/s. KGNT Consultancy & Man Power Service Provider will be awarded the contract to supply the required manpower to DRDA Nuapada and Watersheds Nuapada on outsource basis under MGNREGS for a period of one year. An agreement to the effect will be executed.

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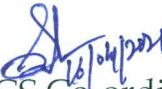
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2. The renewal of man power service assignment can be extended for another one year, strictly basing upon i) the requirement of the DRDA Nuapada & Watersheds Nuapada ii) satisfactory completion of agreement period, if any and will adhered to any instructions/guidelines issued by the Panchayati Raj & Drinking Water Department from time to time.
3. If M/s. KGNT Consultancy & Man Power Service Provider will not submit its acceptance within 07 (seven) days of receipt of Letter of Award of Contract, then same will be cancelled and the contract will be awarded to L-2.
4. It is also decided to return the EMD of the unsuccessful tenderers immediately.

The meeting was ended with a vote of thanks to the chair.

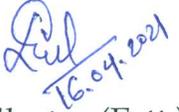

MGNREGS Co-ordinator
DRDA, Nuapada


APD (Finance)
DRDA, Nuapada


Dist. Panchayat Officer
Nuapada


District Audit Officer
LFA, Nuapada


Block Development Officer
Nuapada Block


Dy. Collector (Estt.)
Collectorate, Nuapada


Addl. PD (Admn.)
DRDA, Nuapada


Project Director
DRDA, Nuapada

Approved

Collector-cum-DPC
DRDA, Nuapada