

DISTRICT RURAL DEVELOPMENT AGENCY, NUAPADA

CORRIGENDUM

NO. 981 /Estt./DATE: 25.03.2021

Apropos to Advertisement No.673/Estt. published in The Dharitri, The Sambad and New Indian Express on dated 03.03.2021 and detailed advertisement uploaded on Nuapada District Website (<http://www.nuapada.nic.in>), it is notified for information of all concerned that 01 posts of Programme Officer on contract basis in DRDA, Nuapada.

In this connection following changes has been made as per instructions received from Govt. in Panchayati Raj & Drinking Water Department vide Letter No.5894 dated 24.03.2021.

ANNEXURE:

Purpose:

- **Applications are invited for engagement of personnel to manage the works/ duties associated with the post of Programme Officer in DRDA, Nuapada on purely contractual basis for a period of not more than one year**, instead of mentioning "DRDA Nuapada invites duly filled application to fill up the post of Programme Officer in DRDA on contract basis".

Conditions of Service:

- The engagement shall be strictly subject to execution of contract agreements, if agreed to all the conditions in such agreement by both DRDA, Nuapada and the person to be engaged (A Sample Contract Agreement is enclosed for reference)
- The engagement is being done to manage the works/ duties associated with the vacant post of Programme Officer in DRDA Nuapada which is purely contractual in nature with consolidated pay only. The period of engagement shall in no case exceed one year.
- Declaration in the application form should include following:
"I hereby declare that the above information furnished by me are true to the best of my knowledge and belief. I also do hereby declare that I know this engagement, I am applying for, is purely contractual in nature for a period less than one year and I shall never claim for any scale of pay or regularization of employment in any existing or future post or extension of the period of the contract. I shall remain responsible for any false information and misrepresentation of facts, if detected in future and be liable to any action deemed proper against me".

The applicants who have already applied for the said post need to apply once again by going through all above add-on conditions in the revised application form.

The **revised timeline** in connection with the corrigendum is as follows:

Sl. No.	Activity	Timeline
1	Advertisement Date	26.02.2021
2	Last date of receipt of applications	15.04.2021
3	Publication of Short-List	22.04.2021
4	Objection Invitation	05.05.2021
5	Finalization of short-listed candidates for appearing written examination and skill test	12.05.2021

All other terms and conditions shall remain un-altered as mentioned earlier in detailed advertisement No.673 dated 26.02.2021.

For details please visit district website www.nuapada.nic.in, or the office of Project Director, DRDA Nuapada.

**By order of
Collector-cum-CEO, DRDA**


**Project Director
DRDA, Nuapada**

Memo No. **982** /Estt./ Date: 25.03.2021

Copy to the Deputy Secretary to Govt., I&PR Department, Odisha, Bhubaneswar (ipr.advt@gmail.com) for information. He is requested to publish the advertisement for one issue in two Odia and one English daily newspaper having largest circulation. The copies of the same may be sent to this office for reference and payment..


**Project Director
DRDA, Nuapada**

Memo No. **983** /Estt./ Date: 25.03.2021

Copy along with soft copy to the DIO, NIC Nuapada with a request to display the notice in the district website.


**Project Director
DRDA, Nuapada**

APPLICATION FORM

Space for colour
passport size (3.5cm
x 2.5 cm photograph
to be pasted &
attached

1. Post Applied for :-
2. Applicant's Name :-
3. Father's Name :-
4. Mother's Name :-
5. Address for correspondence with Pin Code:-

6. Permanent Address of Correspondence :-

7. Present Address for Correspondence :-

- (i) Telephone No:
- (ii) Mobile / Cell Phone No:
- (iii) E-mail ID:

8. Personal Details

- (i) Gender (Male / Female)
- (ii) Date of Birth (DD/MM/YYYY)
- (iii) Age as on
(Year-Month-Days)

9. Computer Skill (Tick Mark)

Skill	High	Medium	Low
MS- Word			
MS- Excel			
MS- Power point			
Web/ E-mail			

10. Qualification Details:

Examination	Degree / Diploma with specification	Board / University	Year of passing	Total mark / Grade point	Aggregate mark / CGPA Secured	% of marks
1	2	3	4	5	6	7
H.S.C.						
Graduation						
Essential Qualification						
Others						

11. Enclosures:

Sl. No.	Document Submitted	Remarks (Yes / No)
1	HSC / Matriculation Certificate	
2	HSC / Matriculation Mark Sheet	
3	Graduation Certificate	
4	Graduation Mark sheet	
5	Essential Qualification Certificate	
6	Essential Qualification Mark Sheet	
7	Attested copies of 02 (two) nos. of colour passport size Photograph	
8	Others (Please specify)	

DECLARATION:

"I hereby declare that the above information furnished by me are true to the best of my knowledge and belief. I also do hereby declare that I know this engagement, I am applying for, is purely contractual in nature for a period less than one year and I shall never claim for any scale of pay or regularization of employment in any existing or future post or extension of the period of the contract. I shall remain responsible for any false information and mis-representation of facts, if detected in future and be liable to any action deemed proper against me".

Place:

Date:

(Signature of the Applicant)

CONTRACT AGREEMENT

This CONTRACT AGREEMENT is made on this day BETWEEN Collector-cum-CEO, DRDA (herein-after called the "**First party**") on the one part and Sri/ Smt/ Ms-, S/o / D/o-, aged about years residing At-, PO-, PS-, Dist-, Odisha, PIN- herein-after called the "**Second party**" on the other part.

Whereas, the Second party is being engaged to perform the duties/ works associated with the post of in DRDA, of District-..... under Panchayati Raj & Drinking Water Department, Government of Odisha, to manage the works of such post.

And whereas the First party offers the Second party an engagement on purely contract basis to perform the duties/ works associated with the post of in the DRDA, for the period specified hereunder and the Second party while accepting such offer agreed to enter in to this contract and abide by the terms and conditions of this contract agreement.

NOW THIS AGREEMENT WITNESSES and the parties hereunder, are hereby agreed as follows:

1. That, the First party shall provide engagement to the Second party in DRDA, for a period of about one year commencing on the day of month, year and ending on day of month, year on contractual basis as agreed to by both the parties and the contract of this engagement ipso facto shall be terminated on completion of the date specified for which no formal notice or order is required to be issued by the First party. The contract will stand rescinded on expiry of the contract period.
2. That, the Second party engaged as such shall be designated as for the purpose of convenience only.
3. That , the Second party shall submit himself / herself to the orders of the first party or the officers/ authorities under whom he / she may from time to time be placed by the first party and shall at all times obey the rules prescribed and shall discharge whenever required, such duties as may be assigned .
4. That, the Second party shall engage himself/ herself efficiently and diligently and to the best of his/her ability. The Second party shall go through various guidelines/ rules of DRDA and other relevant laws/ rules related to his/ her work himself/ herself & always be updated. Lack of

knowledge shall not be treated as genuine ground if some anomaly is noticed in his/ her work performance.

5. That, the placement of the Second party is transferable. He/ she can also be placed elsewhere on deployment.

6. That, the Second party shall be paid at the rate of Rs. (Rupees) Only per month as consolidated remuneration on receipt of absentee statement at the end of each month.

7. That, the Second party shall not take up any other activity or work, or hold any position elsewhere which may hamper his/ her works as assigned hitherto or may be prejudiced to the interest of the Govt. of Odisha.

8. That, the Second party shall not claim the service benefits as admissible to the State Government employee in any post or office.

9. That, The Second party shall not be eligible to get any other allowances and shall not claim any other dues except the remuneration as mentioned in clause-6 above.

10. That, the Second party is eligible, subject to exigency of public service for casual leave of 12 days during a calendar year, but availing of such leave shall be subject to the prior permission of the first party or officer duly authorized by him in writing.

11. That, the Second party shall not be entitled for any other kind of absence beyond authorized leave. If he/she remains absent with permission and he/she does not have any authorized leave in his/her credit or he/she remains on leave without prior permission, the proportionate amount from his/her consolidate remuneration shall be deducted. The Second party is deemed to have abandoned his/ her engagement when he/ she remains absent for a period of 10 consecutive days without the permission of the higher Authority.

12. That, the Second party shall maintain secrecy pertaining to the Office and the works done by him/her. This obligation does not cease with expiry of this Contract Agreement.

13. That, breach of any of the terms or conditions of this agreement by the Second party shall be treated as misconduct.

14. That, the contract shall be terminated at any point of time if it is found that, the service rendered by the Second party is not satisfactory, or if it found that the declaration or information furnished by him is/are false or willfully suppressed, or if there is any breach of the terms and

conditions of this contract agreement, or the Second party is found to be involved in any act of indiscipline or misconduct, or if is found to be involved in any act that may become embarrassing for the DRDA or the Govt. of Odisha. On such termination of contract, the second party shall be disengaged without any notice even during the operation of this agreement.

15. That, whenever the Second party commits any breach of trust with gross violation of established procedures, guidelines and instructions of the DRDA/ PR&DW Department communicated from time to time by mis-utilising his/ her official position and not in consonance with the objectives of the work assigned & also whenever, the Second party commits any breach of trust with misappropriation of funds and resources of DRDA, which he/ she is responsible for management and utilization or otherwise by virtue of his/ her position, the Second party is liable for such criminal proceedings as deemed fit by the First party even after rescission, termination or otherwise abandonment of the Contract Agreement, not withstanding anything otherwise contained in the Agreement.

16. That, the contract may be terminated by the Second party before expiry of the contract period subject to giving one month's notice with assigning reason thereof to the First party and obtaining a clearance certificate towards any dues, advances or any other facility availed by him/her.

17. That, after expiry of the duration of the contract the assignment may be extended further based on satisfactory performance as solely and exclusively assessed by the Second party. Fresh contract may be signed with the same person subject to satisfactory performance during the earlier contract period. Old contract will not be renewed. Validity of contract is to be ensured before payment of monthly remuneration.

18. That, this contract agreement will come to an end on such date on which the Second party attains the age of superannuation i.e. 60 (sixty) years during the contract period.

IT IS EXPRESSLY STATED AND AGREED that any duties rendered under this agreement by the Second party shall not under any circumstances whatsoever confer him/her any right to claim for any scale of pay or to be appointed in any Govt. Office that may exist now or may arise in future. The Second party shall have no right or claim or preference either for regular employment in any existing or future post or for extension of the period of the contract. Any step(s) taken by the Second party to establish such claim shall be considered as breach of this contract.

IN WITNESS WHEREOF the parties here to and hereby put their hands the day, month and Year first above written.

IN THE PRESENCE OF WITNESSES :-

1. Name :

Address :

Name and Permanent Address

Full Signature of the Second Party

2. Name :

Address :

IN THE PRESENCE OF WITNESSES :-

1. Name

Address :

Collector-cum-CEO, DRDA
(First Party)

2. Name :

Address :