



Department of Water Resources
Government of Odisha
Office of the Executive Engineer,
Minor Irrigation Division, Khariar, Nuapada
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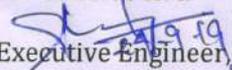
The Executive Engineer, Minor Irrigation Division, Khariar cum-member convener of the project under NAFCC invites applications for empanelment and eventual engagement for the following positions on contractual basis as per the requirement of the Project.

SI No.	Name of the position	Place of Posting	Experience	No. of posts	Educational Qualification Criteria	Remuneration per month
1	Agriculture Expert	Nuapada	Nil	1	B.Sc. Agriculture/B.Tech Agriculture	Fixed Rs.25000/-
2	Veterinary Expert	Nuapada	Nil	1	Degree /Diploma in Veterinary Science	Fixed Rs.25000/-
3	Social Expert	Nuapada	3 years	1	MSW / M.A. in Sociology / MBA (Rural Development) M.A in Rural Development	Fixed Rs.20000/-
4	Program Assistant	Nuapada	Nil	1	B.Sc	Fixed Rs.15000/-

Eligible candidates with required qualification as per ToR (Terms of Reference) should apply in the prescribed application format along with self attested copy of the required documents/testimonials super scribing the Post applied for, in top of envelope through Speed post/ Registered post only addressed to **Office of the Executive Engineer, Minor Irrigation Division, Khariar, Nuapada (Odisha)-766107**. Submission of application in other than the prescribed application format is not applicable. The details of the ToR, qualification and experience, monthly remuneration, application formats and general instructions to applicants are available in Govt. website www.odisha.gov.in/ www.nuapada.nic.in under the link "Advertisement". The engagement is for Six months (subject to renewal). The engagement is purely temporary and may be discontinued at any stage without assigning any reason thereof.

The authority reserve the right to accept/ reject any or all application without assigning any reason thereof. The last date of receipt of the applications is **15.10.2019 up to 5.00 Hrs.** Applications received in incomplete form or after due date and time will not be considered. Authority in no way will be responsible for any postal delay.

Interview will be conducted in the Collector's Conference Hall at Nuapada on dt.21.10.2019 at 11.00 AM.


Executive Engineer,
M.I. Division, Khariar

Terms of Reference for Agriculture Expert

Educational Qualification:

B.Sc. Agriculture/B.Tech Agriculture from a recognized University.

Job Description:

She/he will be responsible for Training to the farmers regarding new cropping patterns.

- Motivation for cash crops.
- E-T study at field level.
- Soil survey, Soil moisture survey and test of soil for proper implementation of organic farming.
- Tackle the different disease of crops .
- Implementation of SRI paddy farming and other latest technology of farming.
- Formation of Panipanchayat, WUA (Water Users Association).
- Motivation of farmers for their livelihood development works.
- Maintain the data record for the development before, during and after implementation of the projects for analyzing the outcome through the project.
- Data entry, analysis and reporting.
- Co-ordination between Farmers and implementing agency as well as other experts and District and State Nodal Agency for exploration of more command area etc.
- Any other responsibility assigned by District Level Steering Committee from time to time.

Engagement Period:

- The engagement period will be for Six months (subject to renewal). This will be a purely temporary job. Any duties rendered under this agreement by the candidate shall not confer him/her any right under any circumstances whatsoever to claim for any scale of pay or to be appointed on temporary/regular basis in the project or in any other State Govt. Organizations.

Terms of Reference for Veterinary Expert

Essential Qualification:

Degree /Diploma in Veterinary Science from a recognized University.

Job Description:

- Training to the farmers on Goatry and sheep and other live stock activities.
- Promoting cross breed animals, poultry and other small birds.
- Motivation of farmers for their livelihood development works through live stock activities
- Co-ordination between Farmers and implementing agency as well as other experts and District and State Nodal Agency for exploration of more command area etc.
- Maintain the data record for the development before, during and after implementation of the projects for analyzing the outcome through the project.
- Any other responsibility assigned by District Level Steering Committee from time to time.

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Terms of Reference for Social Expert

Educational Qualification:

MSW / M.A. in Sociology / MBA (Rural Development) M.A in Rural Development from a recognized University.

Job Description:

- She/he will be responsible for Preparation of Base line data.
- Formation of Panipanchayat, WUA (Water Users Association).
- Motivation of farmers for their livelihood development works.
- Maintain the data record for the development before, during and after implementation of the projects for analyzing the outcome through the project.
- Data entry, analysis and reporting.
- Any other responsibility assigned by District Level Steering Committee from time to time.

Experience:

- At least 3 years of Experience of post qualification experience.
- Excellent understanding and working knowledge on Socio economic studies.
- Good understanding of general issues in development sector.
- Sound knowledge and strong familiarity in related field.
- Sound knowledge of computer application.
- Excellent training, presentation and facilitation skills.
- Ability to work closely with government and support organization.

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Terms of Reference for Program Assistant

Educational Qualification:

B.Sc.

Job Description:

She/he will be responsible for Preparation of Base line data.

- Soil survey, Soil moisture survey and different test of soil .
- Maintain the data record for the development before, during and after implementation of the projects for analyzing the outcome through the project.
- Data entry, analysis and reporting.
- Preparation of Presentation in Microsoft Word, Excel and Power Point.
- Maintenance of Office and record Keeping in both Hard and Soft Copies.
- Any other responsibility assigned by District Level Steering Committee from time to time.

Engagement Period:

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APPLICATION FORM

Position Applied for : _____

Paste Recent
Passport size
Photograph

1. PERSONAL DETAILS

Name of the Candidate	(First Name)	(Surname)
Address	Permanent	Present
Mobile/Phone No.		
Telephone - Residence		
Telephone - Office		
Email Id.		
Date of Birth (DD/MM/YY)		
Gender(Male/Female)		

2. EDUCATIONAL QUALIFICATIONS (Graduation onwards, enclose self attested copy)

Qualification	University/Institution	Subjects	Year of Completion	Percentage of Mark

3. OTHER QUALIFICATIONS / TRAINING (Including Relevant Short Training Courses) if any

Course Name	Duration	Institution	Course Details

4. EMPLOYEMENT / WORK EXPERIENCE DETAILS, (enclose self-attested copy)

Name & Address of Employer	Designation	Duration		Brief description of Responsibilities
		From	To	

5. COMPUTER LITERACY

Software	Level of Knowledge (Please Tick Relevant Column)		
	Basic	Working	Expert

6. LANGUAGE PROFICIENCY (Please Tick Relevant Column)

Language	Ability to Converse			Ability to Read			Ability to Write		
	Poor	Fair	Good	Poor	Fair	Good	Poor	Fair	Good
English									
Hindi									
Odia									
Other (Specify)									

7. ANY OTHER INFORMATION (May be Provided by Applicant to Strengthen Candidature within 500 words)

8. DECLARATION

I do hereby declare that all statement made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/appointment may be cancelled terminated without any notice.

Date:
Place:

(Signature of the Applicant)



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Letter No: 235 Dated: 24.09.2019

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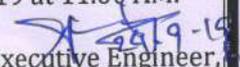
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